

# NON-ENROLLED STUDENT

## ACADEMIC APPEAL FORM



This form is to be used for non-enrolled student appeals as outlined in the Appeal Procedure (Academic).

Students should note that acceptable grounds for appeal are limited. Refer to the *Appeal Procedure (Academic)*. Supporting documentation must provide evidence for any grounds of appeal mentioned in the appeal form.

**SUBMIT** this form with the supporting documentation (e.g. Professional Practitioner Certificate) by email to [laurel.raethel@avondale.edu.au](mailto:laurel.raethel@avondale.edu.au) from your student email account.

By submitting this form from your student email account, you are confirming that all the details are correct.

### PERSONAL DETAILS

Title:  Surname:  Given Name(s):   
Email Address:  Phone:   
Course:

**Grounds for Appeal.** Select at least one of the following as the grounds for this appeal:

The original decision-maker:

- failed to follow Avondale policy and/or procedure; and/or
- applied the policy or procedure to the student in an unreasonable or prejudicial manner; and/or
- failed to consider relevant information which may have materially affected the decision.

**Description of Appeal.** State your justification for appeal.:

Verifiable, appropriate documentation must be included with this application. List documentation attached:

### OFFICE USE ONLY

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

Adjustments: \_\_\_\_\_