

# LETTER OF RELEASE

## APPLICATION FORM



This form is to be completed by students enrolled in a course at Avondale University (Avondale), or who have a package visa through Avondale, who are in Australia on a student visa and who are seeking to transfer to another registered provider prior to completing six calendar months of study at Avondale. Applications will be assessed in line with Avondale's [International Student Policy](#) and the [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#).

### Required documentation to be submitted with this form:

- I Valid letter of offer from another registered provider
- I Documented evidence supporting the circumstances/reasons for seeking a letter of release

Submit form by one of the following methods:

- I By email to [studentadmin@avondale.edu.au](mailto:studentadmin@avondale.edu.au) from your student email account
- I In person to Student Administration Services (Lake Macquarie Campus) or School of Nursing (Sydney Campus)
- I By post to Student Administration Services, PO Box 19, Cooranbong NSW 2265

## STUDENT DETAILS

Title:	<input type="text"/>	Surname:	<input type="text"/>	Given Name(s):	<input type="text"/>
Student ID Number:	<input type="text"/>				
Address:	<input type="text"/>				
Town:	<input type="text"/>				
State/Region:	<input type="text"/>	Postcode/Zipcode:	<input type="text"/>		
Country:	<input type="text"/>				
Phone:	<input type="text"/>				
Non-Avondale email:	<input type="text"/>				

## CIRCUMSTANCES/REASONS FOR SEEKING A LETTER OF RELEASE

## DECLARATION

1. I have read and understood [Avondale's International Student Policy](#).
2. I have read and understood [Avondale's Refund Policy](#).
3. I confirm the information provided in this form and in any attached documents is true and correct.

Student signature\*:

Date:

\*Only required if submitting in person or by post.